



Guide For Membership

WELCOME to OLYMPUS Schutzhund Club of Salt Lake

Before you pursue joining our club we suggest you thoroughly read the Olympus Schutzhund Club By-laws. This will give you an idea of who we are and what it takes to join our club. The number of memberships is limited.

Olympus Schutzhund Club is a group of dedicated dog lovers sharing their ideas and techniques for the benefit of all club members and the sport of schutzhund.

Olympus Schutzhund Club welcomes enthusiastic people to our sport who like to train, share their ideas and enjoy the sport as much as we do!

The following is a guide to help you apply for membership in our club:

1. We strongly suggest at least one observation period without your dog. This should be an obedience and protection session, and should include tracking if time and weather permits. Ask questions about everything. Read the By-laws thoroughly.
2. Bring your dog and have it evaluated. We suggest two evaluations, each to be done on separate days. Often the first evaluation is too stressful for an accurate appraisal to be made. You will need to have with you proof of current vaccinations including Rabies, DHLPP, Bordetella and Corona for puppies up to 6 months of age. The vaccine record must be shown to the club Training Director before the dog can be tested. Evaluations will be done at the end of the club training session so be sure your dog will be comfortable while waiting.
3. Next, fill out the membership application and sign it showing that you have read and understand the club By-laws and sign the Club Pledge. A copy of your dogs current vaccinations must accompany the application (to be kept on file). If there are no memberships spots open for new members your application and Club Pledge will be kept on file until an opening becomes available. If there is an opening available you will submit a check for \$70.00 for 6 months or \$120.00 (refer to Membership section in the By-laws for more information on payment) with your signed application and Club Pledge. Your application, the evaluation of your dog and your interest in the club will be discussed by the Board of Directors at the next meeting. You will then start your six month provisional period (refer to Provisional Membership section of the By-laws for further details). Please feel free to ask any questions you may have.

TRAINING, FIELD AND SAFETY PRACTICES

This is a general guide to safety procedures

Use Common Sense When You Come Out To Train. Observe Who Is Working And the Kind Of Work Being Done. Show Respect For Other Working Teams. Remember, Not All Dogs Are As Friendly As Yours.

1. Only club members can use the field or those persons considering joining the Club. The Club liability insurance covers only members and pending members. Exceptions may be granted by the Board of Directors.
2. Only dogs with current vaccinations will be allowed on the field. Proof of current vaccinations must be on file with the club Secretary.
3. During protection no dogs, other than the ones being worked will be allowed on the field unless prior approval has been granted by the Training Director.
4. All equipment must be provided by the handler and approved by the Training Director.
5. A leash or long line is required at all times unless approved by the Training Director.
6. Everyone must clean up after their own dog; hair, food, toys, poop, etc.
7. The Training Director has the right to prohibit any training he/she feels would be dangerous or injurious to a dog, handler, decoy or the general membership.
8. Training helpers/decoys will wear protective gear, i.e. scratch pants or apron, when working any dog in protection.
9. Children are welcome. They must stay with a responsible adult. The club reserves the right to ask for the removal of uncontrolled children. Not all dogs are friendly to children.
10. No alcoholic beverages are allowed or permitted on the training field during any training session.
11. Dogs must be suitably contained while at the field, in such a way as to keep them safe and comfortable.
12. It is suggested that you do not feed your dog before any training session.



Club By-Laws

CLUB NAME AND OBJECTIVES:

The name of the organization shall be The Olympus Schutzhund Club of Salt Lake, hereinafter referred to as the Club.

The Club is a nonprofit organization. The Club shall not be conducted or operated for profit and no part of any remainder or residue from dues or donation to the Club shall inure to the benefit of any member or individual. The Club shall not be used as a means of financial gain, personal or otherwise. Any member soliciting payment for personal/professional training or services during any club organized training or other event shall have their Club memberships revoked.

The club shall serve as an educational organization to promote the following objectives:

- A. Protect and advance the interests of working dogs by encouraging sportsmanlike competition at working dog trials and tests.
 - B. Support the working dog sport under the rules of the DVG.
 - C. Abide by and be subservient to all rules, regulations and laws of DVG and its governing organization.
- The members of the Club shall adopt and may revise these By-laws as may be required to carry out the objectives of the organization.

MEETINGS:

- A. Order of business
 1. Presidents Report
 2. Secretaries Report
 3. Treasurers Report
 4. Committee Report
 5. Unfinished Business
 6. Election of New Members
 7. New Business
 8. Adjournment
- B. Meetings will begin promptly at announced time.
- C. Meetings will be held at a time, place and day/date to be announced in a newsletter mail or email.
- D. Meetings may be called by the President with notification to all members at least five (5) days in advance by phone, mail or email.
- E. Meetings shall be conducted by the President or in case of the Presidents absence, by the Vice President, in an orderly fashion, with decisions being made by a voting majority of those members in attendance.
- F. Minutes of each meeting shall be kept by the Club Secretary and then published in a letter and given, mailed or emailed to each member.

MEMBERSHIP:

The club is interested in members who are actively committed and interested in all phases of Schutzhund work. A well-rounded dedication to and representation of the sport should be demonstrated at all times. A member of the Club is considered in good standing when all guidelines are honored. Membership availability is limited.

A. Types of memberships:

Provisional and Active are the only types of memberships offered by the Club.

1. **Provisional Member:** Will be encouraged to train his/her dog in obedience and tracking phases only, while closely observing and learning about the protection phase. Provisional members may be limited to training only one (1) dog. Members may be required to attain the BH obedience title before serious bite work is started. After six (6) months application can be made for Active status. Such status must be approved by 2/3 vote of the Active membership.
 - a. Lasts for six (6) months unless terminated by the Club, and may begin at any quarter of the calendar year.
 - b. Must pay either six (6) months dues of \$70.00 or the full year (non refundable) dues of \$120.00 before any training may begin.
 - c. Participate in Club sanctioned training events.
2. **Active Member:**
 - a. Last for one (1) year unless terminated by the Club.
 - b. Must be a member of DVG. DVG dues are prorated quarterly and must be paid at the beginning of Active membership status and renewed annually by September 1st. Failure to do so will result in cancellation to DVG.
 - c. Must pay Club dues by September 1st: \$120.00 if paid yearly or \$140.00 if paid half yearly (\$70.00 every 6 months). Failure to pay dues on time can result in cancellation of Club membership.
 - d. Participate in Club sanctioned events.
 - e. Each active member shall be limited to two (2) dogs per training session. If any dog is owned or co-owned by an individual other than the Club member, that owner or co-owner must be a member of DVG.

DIRECTORS AND OFFICERS:

1. The Board of Directors shall be comprised of a President, Vice President, Secretary, Treasurer, Training Director, and a Member-at-Large. Each Board member shall have one (1) vote. Board meetings are closed to the general membership except by invitation.
2. All Board members shall be selected from those members who are of Active status with the exception of Member-at-Large who need not be an Active member.
3. **President:** Shall preside at all meetings of the Board and of the general membership, and shall have the duties and powers normally pertinent to the office of President in addition to those particularly specified in these By-Laws. The President shall serve a term of one (1) year commencing on September 1 to August 31 of the following year.
4. **Vice President:** Shall have the powers and shall exercise the duties of the President in the event of the Presidents absence or incapacity. The Vice President shall assume the office of President for the unexpired term in case of the Presidents removal, resignation, death or inability

to serve. The Vice President shall maintain order and shall perform those duties which may be assigned from time to time by the President. The Vice President shall welcome new people who are interested in joining the Club and get them all pertinent information on joining the Club and the DVG. The Vice President shall serve a term of one (1) year commencing on September 1 to August 31 of the following year.

5. **Secretary:** Shall keep a record of all meetings of the Board and of the general membership. The Secretary shall have charge of the correspondence of the Club, notify Club members of meetings, maintain a roll of the names, addresses and phone numbers of individual Club members and carry out such other duties as are prescribed in these By-Laws, and may be prescribed by the Board. The Secretary shall serve a term of one (1) year commencing on September 1 to August 31 of the following year.
6. **Treasurer:** Shall collect and receive all monies due to the Club by members and all amounts required to be paid by any individual member to the Western Region of the LV/DVG America. The Treasurer shall notify Club members when fees are due, whether annual dues or other monies. The Treasurer will deposit same in a depository satisfactory to the Board or required by DVG, but only in the name of The Olympus Schutzhund Club of Salt Lake during the fiscal year submit a monthly record of all money transactions to the President. The Treasurer shall maintain an accurate dues roll of all Club members in compliance with the requirements of DVG. The Treasurer shall serve a term of one (1) year commencing on September 1 to August 31 of the following year.
7. **Training Director:** Must have successfully passed the "Certified Training Director" program. He/she shall be responsible for the continual training and supervision of Club decoys. He/She shall monitor all Club sanctioned training activity and shall recommend training practices to handlers and shall assist each Club member to develop an effective and progressive training program. The Training Director shall enforce violations of rules set forth in the Training and Field Safety Practices section of these By-Laws, shall alter any condition relative to training and handling he/she feels is not contributing to a healthy training environment and shall disallow any training and handling practices which he/she feels is unsafe. Any decision made by the Training Director is appealable to the Board at the next Board meeting, special meeting or general membership meeting. The Training Director shall be responsible to the Board periodically for the purchase or repair of equipment. The Training Director shall appoint a representative to act in his stead if he/she is unable to be present during a training session. The Training Director must have previously titled a dog to at least a Schutzhund 1. The Training Director shall serve a term of one (1) year commencing September 1 to August 31 the following year.
8. The Board shall have the authority to appoint assistants to the Secretary, Treasurer and Training Director with such positions to be appointed by the President and approved by a 2/3 vote of the Board.
9. Any elected officer may be removed from office for failure to perform the functions of office only by a vote of at least 2/3 of the remaining Board members. The replacement for such removed officer shall be in accordance with the appropriate nominations procedure otherwise set forth in these By-Laws. If election of said officer is required, it shall be either by special or the next general election at the discretion of the Board.
10. Except as provided in Section 9 above, in the event of vacancy in the office of President the Vice President shall fill the position for the unexpired term. In the event of a vacancy in any other elected office, the office shall be filled at the next regular or special meeting of the Board by a majority (2/3) vote of the Board. In the event of vacancy in any appointed office, the President shall make an appointment to fill the position at the next regular or special meeting of the Board and upon 2/3 approval of the Board. The appointed officer shall serve for the unexpired term.

DISCIPLINE:

1. **Charges** against a Club member may be made by filing a complaint accompanied by a payment of fifty (\$50.00) dollars with the Club Secretary. The payment shall be forfeited in the event the charges are not sustained and refunded in the event the charges are sustained. The Secretary shall schedule a hearing to be presided over by the Board. All parties shall be allowed to submit relevant evidence concerning the complaint through witnesses and/or otherwise. Following the disposition of the complaint the Board shall give a written decision setting forth factual findings and whether the accused party is guilty of the violation which is the subject of the complaint. A copy of these findings will be delivered to the complainant, the accused party and the Secretary of the Western Region. A copy shall also be filed by the Club Secretary. Upon the publication of the findings, either the complainant or the accused party shall have the right to file an appeal with the Board of the Western Region. An appeal petition may only be filed with the Western Region in accordance with its By-Laws. In the event that the accused party shall be found guilty of the charges the penalties which may be imposed shall be one or more of the following:
 1. Warning in writing
 2. Reprimand in writing
 3. Fines up to \$400.00 for each offense
 4. Suspension from any or all functions of the Club
 5. Expulsion from the Club

2. **Grievances** against a Club member may be made by filing a complaint with the Club Secretary. The Secretary shall schedule a hearing to be presided over by the Board. All parties shall be allowed to submit relevant evidence concerning the complaint through witnesses and/or otherwise. Following the disposition of the complaint the Board shall give a written decision setting forth factual findings and whether the accused party is guilty of the violation which is the subject of the complaint. A copy of these findings will be delivered to the complainant, the accused party and the accused party. A copy shall also be filed by the Club Secretary. In the event that the accused party shall be found guilty of the charges the penalties which may be imposed shall be one or more of the following:
 1. Warning in writing
 2. Reprimand in writing
 3. Fines not to exceed \$100.00 for each offense
 4. Suspension from any or all functions of the Club
 5. Expulsion from the Club

TRAINING, FIELD AND SAFETY PRACTICES:

1. The Training Director only has the ability to grant exception to any of the following.
2. Each member must have proof of current Rabies, DHLPP and Bordatella vaccinations at all times. Members with puppies up to six (6) months of age must also have current Corona vaccinations. This will be recorded and stored with the membership application. Training will cease if any vaccination expires.
3. Training hours:
 - A. Winters - Saturdays only. Training starts at time dictated by circumstances
 - B. Summer - Week days to be dictated by circumstances
4. Training will be undertaken on a first come first serve basis. It is up to each individual handler to put their name on the training board when they arrive at the field. A member working more than one (1) dog will allow at least one (1) other dog to be worked before working second dog. Protection training will be undertaken in the same order as obedience and only after obedience has been completed.
5. Dogs other than ones being worked will not be allowed on the protection field unless approved by the Training Director.
6. Each member will be expected to provide his/her own training equipment other than that which is owned by the Club as a whole. All equipment must be approved by the Training Director.
7. All members are expected to help in setting up and taking down and packing blinds, jumps and other equipment after and before training.
8. It is the responsibility of each member to scoop up after their own dog(s).
9. Members are responsible for the actual training of their dogs, not the decoy or the Training Director. However, they should consult with and seek the guidance of the Training Director, training helper and fellow Club members.
10. The Training Director has the right to prohibit any training he/she feels would be dangerous or injurious to a dog, handler, decoy or the general membership.
11. Club decoys have the option to work their dogs(s) first in protection.
12. Serious behavior problems either dog or handler shall be subject to review by the Club
13. Serious bite work defines as working/biting a man. Ragwork is not considered bitework.
14. Club owned equipment may not be used by anyone other than Club members in good standing unless approved by the Board of Directors.

COMMITTEES:

The Board may appoint chair people and committees to advance the work of the Club. Such chair people and committees shall be subject to final authority of the Board. All appointed assignments will terminate either at the normal completion of the assignment or at the discretion of the Board. Any chair people, committee or committee member appointed by the Board may be terminated by a majority vote of the Board.

CLUB YEAR, VOTING, NOMINATIONS AND ELECTIONS:

The Club's fiscal and official year shall commence on September 1 and shall end August 31 of the next year. Voting by the Board shall be by a simple majority of those present and eligible to vote, except where a greater majority is required by the other provisions of these By-Laws. Voting by proxy shall not be allowed. A quorum of the Board shall be met by the presence of the President, or in the Presidents absence, the Vice President, and no less than three (3) other Board members.

The election of officers for the Board shall be conducted as follows:

- A. **Nominations:** The Secretary shall compile a list of individual Club members eligible for office as set forth in the section *Directors and Officers* of these By-Laws. The eligibility list shall be published in the Club newsletter at least sixty (60) days prior to the date set for the Club annual meeting. Nominations will then be made to the Secretary by a method and at a time acceptable to the Secretary.
- B. **Primary Elections:** At least thirty (30) days prior to the date for the annual meeting the Secretary shall present a list of persons nominated for each office to the membership for a primary election. The two (2) candidates for each office receiving the most votes will be placed on an election ballot.
- C. **Elections:** An election shall be held at the annual membership meeting. Officers shall be elected by a simple majority of those votes cast for office.

The Board may propose any issues which, in its discretion it believes is appropriate for a polling of the membership or where otherwise required by these By-Laws. In such event, the Board may direct the Secretary to prepare and distribute ballots to all Club members eligible to vote.

AMENDMENTS TO THE BY-LAWS:

Amendments to these By-Laws may be proposed by any member of the Club. Upon proposal of an amendment, the issue shall be voted on by the eligible general membership at any general or special membership meeting. Upon a 2/3 vote by the general membership the amendments shall become effective immediately. The Secretary shall be required to forward copies of all amendments to the membership.

DISSOLUTION:

The Club may be dissolved at any time by the written vote of not less than 2/3 of the then Club members, and further provided approval of the Western Region is obtained. In the event the Club shall be dissolved, then upon such dissolution any assets remaining thereafter shall be converted to such organization or organizations as shall be elected by a majority of the Board provided that such recipient shall be one which generally promotes the purposes which are enumerated in these By-Laws.